

# ENROLLMENT FORM FOR INSURANCE

Life Insurance Company of North America  
Philadelphia, PA



CIGNA Group Insurance  
Life · Accident · Disability

Please print (preferably in black ink).

**EMPLOYER USE:** In order to process this enrollment form, the employer must complete this information.

POLICYHOLDER Washington Council of Police & Sheriffs POLICY NOS. FLX-960966/OK-961005/LK-960821

DATE OF HIRE \_\_\_/\_\_\_/\_\_\_ EMPLOYER NAME \_\_\_\_\_ EFFECTIVE DATE OF INSURANCE \_\_\_/\_\_\_/\_\_\_

OCCUPATION \_\_\_\_\_ HOURS WORKED FOR THIS EMPLOYER(not including overtime) \_\_\_\_\_

BASE MONTHLY EARNINGS FROM THIS EMPLOYER \$ \_\_\_\_\_ VERIFIED BY: \_\_\_\_\_

REASON FOR REQUEST:     NEW HIRE     LATE ENTRANT     BENEFICIARY CHANGE     CANCEL COVERAGE

Please print (preferably in black ink).

## MEMBER SECTION

Mr.  Mrs.  Ms. (Check One)

Member Name \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birthdate \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_ Sex:  M  F

**Important:** You must complete the medical questions on the Evidence of Insurability Form if you apply for insurance: as a newly hired employee more than 31 days after you are eligible to elect benefits.

## BENEFICIARY

To **specify a beneficiary for Life and AD&D insurance**, complete the section below. When specifying multiple beneficiaries, you must indicate the percentage of distribution for each. If there is not enough room to specify all beneficiaries, attach, sign and date a separate sheet of paper using the format below.

**NOTE: Read reverse side of form before completing this section. Beneficiary designation is not valid unless this form is signed and dated.**

Insured	Beneficiary	Percentage	Social Security #	Date of Birth	Relationship
Employee					

## ACCEPTANCE/DECLINATION

I apply for insurance under the Group Insurance Plan. I authorize deductions from my wages to cover my contribution, if required, toward the cost of my insurance.

 Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Please Sign Here

Group Administrator — Send this form to:

TPSC  
P.O. Box 1894  
Tacoma, WA 98401

**Community Property Laws** - If you are married, reside in a community property state (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington or Wisconsin), and name someone other than your spouse as beneficiary, payment of benefits may be delayed or disputed unless your spouse also signs the beneficiary designation.

Spouse Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**General** - Please be sure to include the beneficiary's full name, social security number and relationship to you. Providing this information can help expedite the claim process by making it easier to locate and verify beneficiaries.

**Minors** - While you may designate minors as beneficiaries, please note that claim payments may be delayed due to special issues raised by these designations. In the event of a claim and the beneficiary is a minor child, the insurance proceeds will not be released to the minor child. The insurance proceeds may be paid to a duly appointed guardian of the child's estate. You may want to obtain the assistance of an attorney in drafting your beneficiary designation.

**Trust as Beneficiary** - You may designate a trust as beneficiary, using the following form: "To [name of trustee], trustee of the [name of trust], under a trust agreement dated [date of trust]."

If you wish to designate a testamentary trust as beneficiary (i.e., one created by will), you should recognize the possibility that your will which was intended to create this trust may not be admitted to probate (because it is lost, contested, or superseded by a later will). Claim payment delays can result if the beneficiary designation doesn't provide for this situation.

**Life Status Changes** - We recommend that you review your beneficiary designation when significant life status events occur, such as marriage, divorce, or birth of a child.

**See an Attorney!** The above guidelines are general and are not intended to be relied on as legal advice. Unless your designation is a simple one, we recommend that you obtain the assistance of an attorney in drafting your beneficiary designation. A qualified attorney can help assure that your beneficiary designation correctly reflects your intentions, is clear and unambiguous, and meets legal requirements.